

## OATH OF OFFICE

I, \_\_\_\_\_, do solemnly swear (or affirm), that I will support the Constitution of the United States and the Constitution of the State of Oregon, and that I will faithfully discharge the duties of the office of Director of the \_\_\_\_\_ Soil and Water Conservation District upon which I am now about to enter.

\_\_\_\_\_  
Director's Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Signature of Authorized District Official

Position \_\_\_\_\_

## Instructions for completing the Oath of Office

Article XV, Section 3 of the Oregon Constitution provides that “[E]very person elected or appointed to any office under this Constitution shall, before entering on the duties thereof, take an oath or affirmation to support the Constitution of the United States, and of this State, and also an oath of office.”

1. The Oath of Office is to be signed by:
  - The elected or appointed director, and
  - The SWCD board chair, a notary public, or other authorized official, such as a county commissioner, who is present at the swearing in of the director.
2. One copy of the Oath of Office is retained for your records.
3. A color copy of the Oath of Office is to be emailed to:

Sandi Hiatt  
Oregon Department of Agriculture  
shiatt@oda.state.or.us

4. The newly elected or appointed director is to be sworn-in at a district board meeting. A director cannot assume the duties of the board position until the oath of office is signed and the director is sworn-in.

Note: For consistency, each SWCD should designate and authorize a person(s) to be the authorized signatory for the Oaths of Office. There is no requirement that the signatory be a notary public. The district board chair, or other official, can be designated to sign the oath.